

AICTE Mandatory Disclosures

1. Name of the Institution

Name of the University	: Seacom Skills University School of Engineering
Address of the University	: Vill-Kendradangal, Po-Sattore, Ps-Panrui, Dist-Birbhum, Bolpur, West Bengal-731236
Mobile No	: 9748781993
Email id	: Info_ssu@seacomgroups.com

2. Name and address of the Trust/ Society/ Company and the Trustees

Name of the Trust	: Seacom Marine College
Address of the trust	: 11, Kendua Main Road, Garia, Kolkata-700084
Registration Date	: 10.10.2003

3. Name and Address of the Vice Chancellor/ Principal/ Director

Name of the Chairman	: Mr. Anish Chakraborty
Mobile No	: 9831015226
Email id	: seacom@seacomgroups.com

Name of the VC	: Prof. (Dr) Raghunath Datta
Mobile No	: 9230671702
Email id	: vcofficessu1@gmail.com

Name of the Registrar	: Dr. Nirmalya Ghosh
Mobile No	: 9748781993
Email id	: dyregistrarssu@rediffmail.com

4. Name of the affiliating University

Name of the University	: Seacom Skills University School of Engineering
Address	: Vill-Kendradangal, Po-Sattore, Ps-Panrui, Dist-Birbhum, Bolpur, West Bengal-731236
Website	: www.seacomskillsuniversity.org

5. Governance

➤ *Members of the Board and their brief background*

Governing body of the Institution

Sl No	Name	Designation
1	Mrs. Sumita Chakraborty	Chancellor
2	Mr. Anish Chakraborty	Chairman, Governing Body
3	Prof. (Dr) Raghunath Datta	Vice-Chancellor.
4	Mr. Dilip Ghosh- Retd. IAS,	Governor's Nominee
5	Mr.K.L. Goenka	Expert from Finance nominated by Chancellor
6	Mr. Mani Shankar Chatterjee	Lawyer (Member)
7	Mr. Debasish Biswas	Industry Expert (Member)
8	Mr. Satya Narayan Maharana	Member, Skill Studies Advisor.
9	Mr. Subhamoy Dhar	Member
10	Prof. L.N Mandal	COE, SSU- Member
11	Mr. H.B. Behera	F.O-SSU- Member
12	Mrs. Baishali Chowdhury	Member, Maritime Studies Advisor
13	Dr. Nirmalya Ghosh	Registrar In-Charge, SSU [Ex-Officio]

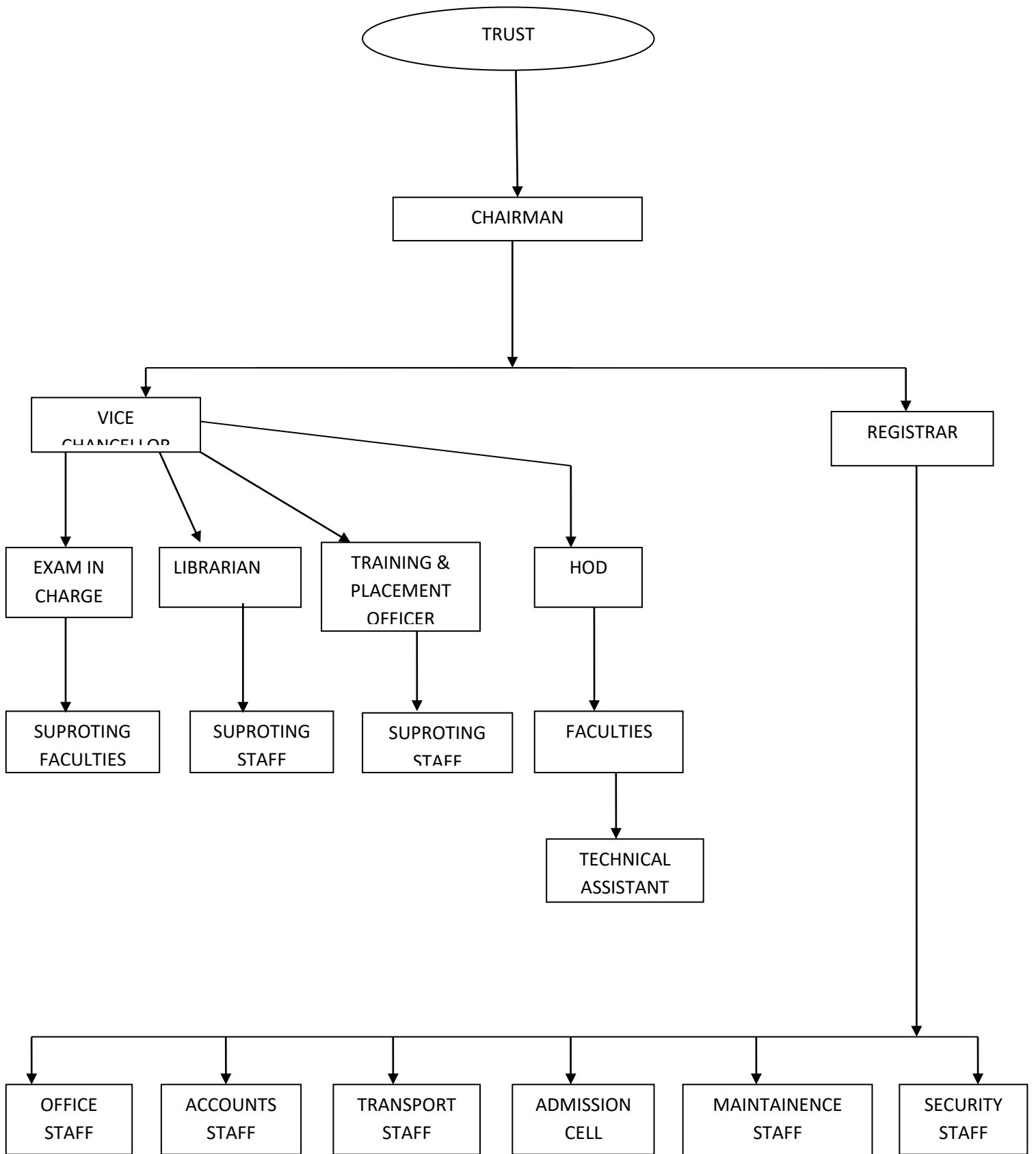
➤ *Members of Academic Advisory Body*

Academic Advisory body of the Institution

Sl. No	Name	Designation
1	Mrs. Sumita Chakraborty	Chancellor
2	Prof. (Dr) Raghunath Datta	Vice-Chancellor
3	Shri Sayantar Das	Asst. Professor
4	Shri Abhishek Roy	Asst. Professor
5	Shri Abhijit Sarkar	Asst. Professor
6	Smt. Abida Sultana	Asst. Professor
7	Smt Koel Mukherjee	Asst. Professor
8	Shri Madhab Kumar Dutta	Asst. Professor
9	Shri Ravi Shekhar Pathak	Asst. Professor

➤ *Organizational chart and processes*

Our organizational Chart is as below:



➤ *Nature and Extent of involvement of Faculty members and students in academic affairs*

Primarily the organization promotes initiatives to indoctrinate the spirit of research among faculty members and students. These initiatives are as follows: Education, Training and development as well as Research on Information & Communication Technologies and IT-enabled Services has been the main point of focus of the institution. These have been globally recognized as embryonic areas of rapid growth. This is done keeping in mind the enrichment of employability among graduate level students. As such, the Institute is committed to evolving excellence in education, training and development and also research. The University is committed to promote the development of effective knowledge base in all students and obligation towards values among all staff members. Facilities can avail facilities such as flexibility in timings, use of laboratories etc. as per necessity. The organization encourages all faculty members to go for research and Increasing publications from both faculty and student sides are also a focal point maintained by the organization ever since its inception, Financial assistance are also provided as per requirement in all the above mentioned cases. The organization also encourage the students and the teachers to bring into life any innovative ideas nourished by their brains. The Organization also emphasizes on preparation of course materials, lecture, tutorial and laboratory delivery, assessment and feedback. The primary focus of the faculty members are to develop thinking abilities logical as well as out of the box and also problem solving, analysis, design, team work, communication skills that would be preparing the students for lifelong learning. Innovative techniques and interactive lectures along with guided case studies, literature survey, regular lab assignments, project work are used by faculty members promoting critical as well as creative thinking. The faculty stresses active and collaborative learning that makes their teaching learner centric. Labs are utilized for skill development promoting application of different practical competences. Every Department have their own Departmental visions, objectives and roles helping in the overall development of the students. The organization always motivates students to participate in professional, curricular and co-curricular activities both within and outside the Institute. System of student mentoring has been put in place way before the university had made it a mandate. Feedback is scrutinized at Departmental levels as also through different committees in order to take in and embrace new and logical suggestions.

To promote the extra-curricular activities, the organization encourages various activities through annual cultural and technical fests, various events both academic and non-academic, parties, outings and other extemporaneous activities to sustain high levels of enthusiasm and integrated collaboration. These activities not only serve as a retreat from deep academic pressures but also presents the students with an opportunity to develop confidence, encourage teamwork and inculcates within the students a sense of achievement and belonging.

➤ *Mechanism/ Norms and Procedure for democratic/ good Governance*

Transparency between internal stakeholders are what we believe, is the key for smooth functioning of any organization. Primarily, to encourage transparency of views, the management plans intermittent meetings, of different sorts including departmental ones and also one-on-one in order to analyze and understand employees' points of view. These interactions, brings in generation of new ideas that helps in the betterment of the institution. The activation of the Internal Quality Assessment Cell (IQAC) is a proof of this revelation. The management is also specific regarding an 'open-door policy' where, if need be, employees, students as well as guests get to discuss related matters directly with the authority.

The students and the staff members are informed duly of the proceedings and actions of the University from time to time through notices, circulars; website uploads as per necessity and requirements. Further, committees such as Examination committee, Cultural committee, Sports Committee, etc. are formed in order to look after events involving both students and staff members both academic and non-academic. The memberships and headships in different committees also motivates employees and make them consider themselves as an essential part of the organization.

Finally, to address complex issues or grievances, committees and cells as Grievance Redressal Committee, Anti-Ragging Committee, Disciplinary Committee, etc. have been bestowed with responsibility to address these issues without negotiating on the privacy. Besides, for day-to-day management and upkeep of University activities, Library Committee, Website & Internet Committee, Training & Placement Committee and the likes play important roles.

➤ *Student Feedback on Institutional Governance/ Faculty performance*

Feedback regarding Faculty members are taken from students once every semester. The various parameters on which the assessment is made are:

- Subject Knowledge,
- Quality of Teaching,
- Content and Method of Delivery,

- Resourcefulness,
- Academic input,
- Communication Skills,
- Readiness of teacher,
- Accessibility of Teacher,
- Availability of Teacher in Campus/ Department.

The feedback is signed by the Vice Chancellor and sent to the particular faculty member through the respective Heads of the Department.

Parent-Teacher meeting is conducted once every semester. During these meetings, parents are informed regarding the attendance, academic performance of their wards' for that particular semester as well as regarding the knowledge procedures followed by the institute.

➤ *Grievance Redressal mechanism for Faculty, staff and students*

The Grievance Redressal Cell is formed to investigate the grievances and recommend action plans to be originated at the institutional level for the redressal of a given problem. Any student or staff might approach the member of the committee if he/she has any grievance concerning academic and non-academic issues and the committee would take immediate and necessary action.

The learners approach this Cell in case there are any grievances related to their academic and non-academic matters. The cell redresses the grievances with immediate effect. The management and the Grievance Redressal cell scrutinize all complaints. Vice Chancellor, Registrar and HOD's regularly looks after the filed grievances on day-to-day basis. The University assures students that once a grievance is filed, it would definitely be looked after but also with confidentiality.

Moreover, there is a different mechanism to report the issues related to women and their grievances.

Objectives:

- To initiate proactive measures to redress the grievances of the students.
- To provide a support system for the students to address their grievances.
- To analyze the complaints and representations of aggrieved students and to take action with the appropriate authorities for redressal.
- To get suggestions periodically from the students for improvement.

Type of Grievance

1. Grievance related to physical or mental harassment of staff members or students
2. Grievance related to Working culture of staff members
3. Grievance related to Welfare Measure of staff members or students
4. Grievance related to Feedback in both academic and non-academic aspects.
5. Grievance related to Safety Measures of staff members or students.

The complaint management mechanism is carried out in three levels in the institution

- The concerned class Coordinators, Mentors and Departmental Heads attends the departmental level grievances.
- The student coordinators and staff coordinators of Grievance Redressal cell act as facilitators to communicate and sort out the grievances at the department level.
- Unsettled grievances at the departmental level are further referred to the Grievance Redressal Cell of the organization. The students can then approach the Grievance Redressal Cell of the organization with their complaints. Depending on the seriousness of the problem, the issues are settled by the Cell or forwarded to the Principal or Director in consultation with other members of the management, parents and faculty as required.

Grievance Redressal Cell of the institution

Sl No	Name	Department
1	Frof (Dr) Raghunath Datta	Vice Chancellor
2	Dr. Nirmally Ghosh	Registrar-in-charge.
4	\$hri Hruday Ballav Behera	Finance Officer
5	\$hri Sayantar: Das	Asst. Professor
6	Shri Abhishek Roy	Asst. Professor
7	Shri Abhijit Sarkar	Asst. Professor

Women's Cell

The relevant authority of the organization has formed the (UMA) committee in order to redress the issues related to women. Complaints can be lodged in person to the Convener of the relevant Committee or can be dropped in the Vice Chancellor or Registrar chamber in accordance to the seriousness of the issue.

➤ Establishment of Anti Ragging Committee

What is Ragging?

Any conduct either through words spoken or written or by an act which has the effect of teasing or treating with rudeness any other student, indulging in any unfortunate or disobedient activities which causes or is likely to cause annoyance, adversity or psychological harm or to nurture fear or anxiety thereof in a fresher or a junior student or asking the students to do any act or perform something which a student will not be doing in the ordinary course and which has the effect of causing or causing a sense of shame or discomfiture so as to unpleasantly affect the physique or psyche of a fresher or a junior student. Ragging is wholly prohibited inside Seacom Skills University School of Engineering and also outside the campus. Anyone found guilty of ragging and aiding ragging whether actively or passively or by being a part of any conspiracy to promote, ragging is liable to be punished in accordance with AICTE Regulations 2009 as well as under the requirements of any penal law for the time-being in force.

Punishments are ensured for those found guilty of Ragging.(Any act of physical or mental abuse directed at another student on the ground of color, race, religion, caste, ethnicity, gender, sexual orientation, appearance, nationality, geographical origins, linguistic identity, place of birth, place of residence or economic background)

Depending upon the nature and seriousness of the offence, as established, the possible punishments for the guilty parties in reference to ragging at the organizational level shall be decided by the competent authority from any one or any combination of the following:

- Cancellation of Admission.
- Suspension from classes.
- Debarring from appearing in any test/examination or other evaluation process withholding results
- Rustication from the institution for period ranging from 1 to 4 semesters
- Expulsion from the institution and consequent debarring from admission to any other Institution.
- Withholding / Withdrawal of scholarships /fellowships and any other benefits.
- Suspension /expulsion from the hostel.
- Debar from representing the institution in any regional, national or international meet, youth festival etc.

Any student found directly or indirectly committing or participating in ragging or propagating ragging inside or outside the organization shall be liable for punishment.

Anti Ragging Committee of the Institution

Sl. No	Name	Designation
1	Prof.(Dr) Raghunath Datta	Vice Chancellor
2	Dr. Nirmally Ghosh	Registrar-in-charge.
3	\$hri Hruday Ballav Behera	Finance Officer
4	\$hri Sayantar: Das	Asst. Professor
5	Shri Abhishek Roy	Asst. Professor
6	ShriAbhijit Sarkar	Asst. Professor
7	\$mt. Abida \$uitana	Asst. Professor
8	Smt Koel Mukherjee	Asst. Professor
9	Shri Madhab Kumar Dutta	Asst. Professor
10	Shri Ravi \$hekhar Pathak	Asst. Professor
11	Shri A Aziz	Proctor

This Squad is supposed to make surprise raids on canteens and playground apart from classes. The anti-ragging committee has been formed by the organization to completely eliminate the peril from the campus and also the society at large promoting a ragging free campus and to prohibit any conduct by any student or group of students whether through words spoken or through written or through an act which has the effect of teasing, mal-treating or handling with rudeness a fresher or any other student, or indulging in disorderly or unruly activities by any student or group of students which causes or is likely to cause irritation, adversity or psychosomatic harm or to raise fear or nervousness thereof in any fresher or any other student or asking any student to do any act which such student will not be doing under ordinary circumstances and which has the effect of causing or generating a sense of disgrace, or annoyance or awkwardness so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to develop a sadistic pleasure or showing off power, authority or superiority by a student or a group of students over any fresher or any other student. Moreover, preventing its existence and punishing those who indulge in ragging as per the Regulations and the appropriate rule in force.

- *Establishment of Online Grievance Redressal Mechanism* : In the Process
- *Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University* : In the Process

➤ *Establishment of Internal Complaint Committee (ICC)*

Internal Complaint Committee of the Institution was established on 04/02/2021

Internal Complaint Committee of the Institution

Sl. No	Name	Designation
1	Dr. Nirmally Ghosh	Registrar-in-charge.
2	Prof. Sanjukta Chakraborty	Asst. Professor
3	Dr. Lakshmi Narayan Mondal	COE
4	Mr. S.K Nurul Islam	Admin
5	Mr. S.K Nazir Hossain	Admin
6	Mr. Arko Mazumder	Student
7	Mr. Subham Chatterjee	Student
8	Mr. Gopal Kar	Student

➤ *Establishment of Committee for SC/ ST*

Committee for SC/ ST of the Institution was established on 01/01/2021

Committee for SC/ST

Sl. No	Name	Designation
1	Ms. Sanjukta Chakraborty	Asst. Professor
2	Mr. Krishna Gopal Addya	Asst. Professor
3	Mr. Indranil Bardhan	Asst. Professor
4	Mr. Bikky Shaw	Student
5	Mr. Avijit Mondal	Student
6	Mr. Amin Powdel	Student

➤ *Internal Quality Assurance Cell*

Internal Quality Assurance Cell (IQAC) of the Institution was established on 01/01/2021

IQAC of the Institution

Sl. No	Name	Designation
1	Prof. (Dr).; Raghunath Datta	Vice Chancellor
2	Dr. Nirmally Ghosh	Registrar-in-charge.
3	\$hri Hruday Ballav Behera	Finance Officer
4	\$hri Sayantar: Das	Asst. Professor
5	\$hri Abhishek Roy	Asst. Professor
6	\$hri Abhijit Sarkar	Asst. Professor
7	\$mt. Abida \$uitana	Asst. Professor
8	\$mt Koel Mukherjee	Asst. Professor

6. Programmes

- *Name of Programmes approved by AICTE* : i) B.Tech
- *Name of Programmes Accredited by AICTE* : Nil
- *Status of Accreditation of the Courses* : Under process
 - Total number of Courses : 4
 - No. of Courses for which applied for Accreditation : Nil
 - Status of Accreditation : NA

➤ For each Programme the following details are to be given:

Programme Name	UG
Number of seats	i)ME-60 , ii) CE-60, iii)EE-60,iv)CSE-60
Duration	4yrs
Admission during the last year	ANNEXURE I
Fee	
Placement Facilities	<p>Activities related to the corporate liaison, placement, and relevant training are pivoted through the Corporate Relation team, focusing on providing the students with an dependable and maximum number of campus opportunities. Their only purpose is to provide a platform to the fresh engineers. This team from our organization travels across the country to meet various companies and seek optimum pertinent opportunities for the students.</p> <p>A student needs to be wrought as per the corporate requirements; he or she needs to be taught the lines of the industry, behavioral patterns and expectations from both ends. Such knowledge is continuously imparted through regular training sessions on soft skills, corporate environments, interview strategies, aptitude training, mock interview sessions and sessions related to relevant technical software. To provide impetus, sessions with industry experts are also organized on a regular basis..</p>
Campus placement in last three years with minimum salary, maximum salary and average salary	ANNEXURE II

- Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details : Nil
- Details of the Foreign University : NA
- For each Programme Collaborated provide the following : NA
- Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/Foreign University has applied to AICTE for approval : NA

7. Faculty

➤ Branch wise list Faculty members

List Faculty members

SI No	Name	Designation	Department
1	Prof. Avik Bhadra	Asst. Prof	Mechanical Engineering
2	Prof. Krishna Gopal Addya	Astt. Prof	
3	Prof. Puspendu Samanta	Astt. Prof	
4	Prof. Swarna Sekhar Kumar	Astt. Prof	
5	Prof. Ria Biswas	Astt. Prof	
6	Prof. Ranjan Kumar Biswas	Astt. Prof	
7	Prof. Debabrata Das	Astt. Prof	
8	Prof. Koushik Biswas	Astt. Prof	
9	Prof. Pragun Pal	Astt. Prof	
10	Prof. Sourav Rana	Asst. Prof	
11	Prof. Manika Saha	Asst. Prof	
12	Prof. Rajat Samanta	Astt. Prof	Civil Engineering
13	Prof. Abhishek Choudhury	Astt. Prof	
14	Prof. Najrin Sultan	Astt. Prof	
15	Prof. Koushik Das	Astt. Prof	
16	Prof. Krishnendu Sain	Astt. Prof	
17	Prof. Dip Das Dalal	Asst. Prof	
18	Prof. Amitra Sudan Chakraborty	Asst. Prof	
19	Prof. Md Josimoddin Azad	Asst. Prof	
20	Prof. Raju Biswas	Asst. Prof	
21	Prof. Trina Mukhopadhyay	Asst. Prof	
22	Prof. Biman Samadder	Asst. Prof	Computer Science & Engineering
23	Prof. Sanjukta Chakraborty	Astt. Prof	
24	Prof. Subhajit Mukherjee	Astt. Prof	
25	Prof. Puja Saha	Astt. Prof	
26	Prof. Rahul Dutta	Astt. Prof	
27	Prof. Pubali Chakraborty	Astt. Prof	
28	Prof. Sunanda Bera	Astt. Prof	
29	Prof. Mousumi Mallick	Astt. Prof	Electrical Engineering
30	Prof. Sekh Alam	Astt. Prof	
31	Prof. Madhab Kumar Datta	Astt. Prof	
32	Prof. Arindam Kundu	Astt. Prof	
33	Prof. Chiranjit Mondal	Astt. Prof	
34	Prof. Sayantan Das	Astt. Prof	
35	Prof. Debgopal Banerjee	Astt. Prof	
36	Prof. Deblina Sardar	Astt. Prof	
37	Prof. Abhishek Roy	Astt. Prof	

SI No	Name	Designation	Department
38	Prof. Subrata Pandey	Asst. Prof	Electrical Engineering
39	Prof. Kutubuddin Molla	Asst. Prof	
40	Prof. Anirban Mishra	Asst. Prof	
41	Prof. Tanmoy Sarkar	Asst. Prof	Chemistry
42	Prof. Ludmila Ghosh	Asst.Prof	
43	Prof. Rima Ghosh	Asst. Prof	Physics
44	Prof. Disha Chatterjee	Asst. Prof	
45	Prof. Suwendu Bhattacharjee	Asst. Prof	
46	Prof. Swaraj Dutta	Asst. Prof	Mathematics

Permanent Faculty 46

➤ Adjunct Faculty : Nil

ANNEXURE-III

8. Fee

- Details of fee, as approved by State Fee Committee, for the Institution: Rs. 36000
- Time schedule for payment of fee for the entire programme
 - Odd semester- June, 1st week
 - Even semester- December, 1st week
- Number of scholarship offered by the Institution, duration and amount
- Different kinds of scholarships are offered by the organization to more than 60% of total student strength.
- Criteria for fee waivers/scholarship: As per the merit and economical condition of the students.

10. Admission

- Number of seats sanctioned with the year of approval: ME-60, CE-60, EE-60, CSE-60
- Number of Students admitted under various categories each year in the last years

Year	Stream	No of students admitted
2020	CE	54
	CSE	21
	EE	21
	ME	38

11. Admission Procedure

- Mention the admission test being followed, name and address of the Test Agency and its URL(website)

Sl. No.	Name and address of the Test Agency	URL of name and address of the Test Agency
1.	WBJEE (West Bengal Joint Entrance Board, AQ13/1 Salt Lake City, Sector V, Kolkata)	www.wbjeeb.in
2.	JEE Mains (National Test Agency, IITK Outreach Centre, NOIDA-201309)	https://nta.ac.in
3.	JELET (West Bengal Joint Entrance Board, AQ13/1 Salt Lake City, Sector V, Kolkata)	www.wbjeeb.in

- Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (Stateconducted test/ University tests/ CMAT/ GPAT)/ Association conducted test)

SI No	Quota	% of Seats
1.	WBJEE	80%
2.	JEE Mains	10%

- *Calendar for admission against vacant seats:*
 - Last date of request for applications : Last Week of September
 - Last date of submission of applications : Last Week of September
 - Dates for announcing final results : End of September
 - Release of admission list : Vary on situation
 - Date for acceptance by the candidate : Within October 15
 - Last date for closing of admission : Mid of October
 - Starting of the Academic session : Mid of August
 - The waiting list shall be activated only on the expiry of date of main list : NA
 - The policy of refund of the fee, in case of withdrawal, shall be clearly notified
- Our admission team take care of the refund policy

12. Criteria and Weightages for Admission

- *Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.* : No Admission Test.
- *Mention the minimum level of acceptance, if any:* 45% Marks in Science group (Phy, Chem & Math)
- *Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years* : 45% Marks in Science group (Phy, Chem & Math)
- *Display marks scored in Test etc. and in aggregate for all candidates who were admitted:* Nil

13. List of Applicants

- *List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats:* NA

14. Results of Admission Under Management seats/Vacant seats

- *Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)*
- *Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate* : Nil
- *List of the candidate who joined within the date, vacancy position in each category before operation of waiting list* : All

Formation of Infrastructure and Other Resources Available

Serial No	Room No	Room type (mention Class room / Lab / Toilet, etc.)	Carpet area (in sq m)	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting
1	CL1	Class Room	66.03	Yes	Yes	Yes
2	CL2	Class Room	66.50	Yes	Yes	Yes
3	CL3	Class Room	66.50	Yes	Yes	Yes
4	CL4	Class Room	66.03	Yes	Yes	Yes
5	CL5	Class Room	66.50	Yes	Yes	Yes
6	CL6	Class Room	66.03	Yes	Yes	Yes

7	CL7	Class Room	66.50	Yes	Yes	Yes
8	CL8	Class Room	66.03	Yes	Yes	Yes
9	CL9	Class Room	66.03	Yes	Yes	Yes
10	COMP1	Computer Lab	133.35	Yes	Yes	Yes
11	DH1	Drawing Hall	100.23	Yes	Yes	Yes
12	LAB1	Laboratory	66.50	Yes	Yes	Yes
13	LAB2	Laboratory	100.23	Yes	Yes	Yes
14	LAB3	Laboratory	100.23	Yes	Yes	Yes
15	LAB4	Laboratory	100.23	Yes	Yes	Yes
16	LAB5	Laboratory	100.23	Yes	Yes	Yes
17	LAB6	Laboratory	66.23	Yes	Yes	Yes
18	LAB7	Laboratory	66.5	Yes	Yes	Yes
19	LAB8	Laboratory	66.50	Yes	Yes	Yes
20	LAB9	Laboratory	66.50	Yes	Yes	Yes
21	LAB10	Laboratory	100.23	Yes	Yes	Yes
22	LAB11	Laboratory	100.23	Yes	Yes	Yes
23	LAB12	Laboratory	100.23	Yes	Yes	Yes
24	LAB13	Laboratory	100.23	Yes	Yes	Yes
25	LAB14	Laboratory	66.50	Yes	Yes	Yes
26	LAB15	Laboratory	66.50	Yes	Yes	Yes
27	LAB16	Laboratory	66.50	Yes	Yes	Yes
28	LL1	Language Lab	66.50	Yes	Yes	Yes
29	SEM1	Seminar Hall	133.00	Yes	Yes	Yes
30	T1	Tutorial Room	33.25	Yes	Yes	Yes
31	T2	Tutorial Room	33.25	Yes	Yes	Yes
32	W1	Work Shop	459.40	Yes	Yes	Yes

33	BOD1	Board Room	120.00	Yes	Yes	Yes
34	CST1	Central Store	50.00	Yes	Yes	Yes
35	DOFF1	Department Office	20.98	Yes	Yes	Yes
36	DOEE2	Department Office	20.98	Yes	Yes	Yes
37	DOFF3	Department Office	20.98	Yes	Yes	Yes
38	DOFF4	Department Office	20.98	Yes	Yes	Yes
39	F1	Faculty Room	66.50	Yes	Yes	Yes
40	HOD 1	HOD Cabin	20	Yes	Yes	Yes
41	HOD 2	HOD Cabin	20	Yes	Yes	Yes
42	HSK1	House Keeping Room	10	Yes	Yes	Yes
43	MNT1	Maintenance	35.00	Yes	Yes	Yes
44	OFF1	Office	66.50	Yes	Yes	Yes
45	PANTRY	Pantry for staff	10.70	Yes	Yes	Yes
46	OTH1	Other Office	30.00	Yes	Yes	Yes
47	OTH2	Other Office	30.00	Yes	Yes	Yes
48	OTH3	Other Office	38.00	Yes	Yes	yes
49	PR1	Principal	30.00	Yes	Yes	Yes
50	OFF	Office	150.29	Yes	Yes	Yes
51	BCOM1	Boy's Common Room	100.23	Yes	Yes	Yes
52	CAF	Cafeteria	250.00	Yes	Yes	Yes
53	GCOM1	Girls' Common Room	80	Yes	Yes	Yes
54	ST1	Stationary store	10.70	Yes	Yes	Yes
55	TOI1	Toilet	22	Yes	Yes	Yes

56	TOI2	Toilet	22	Yes	Yes	Yes
57	TOI3	Toilet	22	Yes	Yes	Yes
58	TOI4	Toilet	22	Yes	Yes	Yes
59	TOI5	Toilet	22	Yes	Yes	Yes
60	TOI6	Toilet	22	Yes	Yes	Yes
61	TOI7	Toilet	22	Yes	Yes	Yes
62	TOI8	Toilet	22	Yes	Yes	Yes
63	TOI9	Toilet	40	Yes	Yes	Yes
	CA	Circulation Area	As Per AICTE Norms			

- *Number of Computer Centres with capacity of each* : 4, 40 each
- *Central Examination Facility, Number of rooms and capacity of each*
16 no of rooms are allotted for Examination Purpose and capacity of each 30 no of candidates.
- *Barrier Free Built Environment for disabled and elderly persons* : Ramp available
- *Library*
 - Number of Library books/ Titles/ Journals available (program-wise)

Sl.No	Program	No of Titles	No of Books
1	UG	675	7375

- List of online National/ International Journals subscribed: **Magazine**-Electronics For You
- E- Library facilities : NDLI
- *Computing Facilities*
 - Internet Bandwidth : 100 Mbps
 - Number and configuration of System : 160 (Desktop), Configuration: Dual Core 2.20 GHz
 - Total number of system connected by LAN 30
 - Total number of system connected by WAN 30
 - Major software packages available : Windows-7 , Office 2010, Auto CAD (Student Version), ODLL (Inter Active Language Learning Software)

- Special purpose facilities available: Nil

➤ **Innovation Cell**

SI No	Name	Department
1	Dr. P.K Manna	Director
2	Mrs. Sutapa Chatterjee	ECE
3	Ms. Sarmistha Deb	EE
4	Mr. Bhaskar Nandi	MCA
5	Ms. Shaon Ghosh	MBA
6	Mr. Pritam Dhar	HU
7	Mr. Sandip Palit	ME

➤ **Social Media Cell**

SI No	Name	Department
1	Mr. Sagar Chakraborty	CSE
2	Mr. Abhisek Gupta	CE
3	Mr. Arup Banerjee	MBA
4	Mr. Rajashri Ghosh	ME
5	Ms. Anwasha Ghosh	HU

➤ **Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments : NA**

➤ **List of facilities available**

- **Games and Sports Facilities:** The organization has a sports committee. A senior faculty member is nominated as the convener of the committee along with a selected body comprising of faculty members and students. The committee conducts all types of sports activities. We have dedicated grounds for Cricket, Football, basketball, volleyball, etc.
- **Extra-Curricular Activities:** Extra-curricular activities help in highlighting particular skill sets or interest students apart from their academic activities. They help students introduce themselves in activities related to culture & traditions, better time management i.e. how to balance their academics along with their hobbies & interest. Therefore, our organization organizes various programmes such as induction programme, fresher's welcome, cultural meet, farewell, etc to add more vibrancy in the campus. Workshops, Conferences, Project exhibition for students, lectures by industry experts etc. are also organized on a regular basis.
- **Soft Skill Development Facilities:** Soft skills are a combination of people skills such as communication, leadership, presentation, personality development skills etc. Soft skills training include added advantage apart from having technical knowledge in respective fields of study. Our institution provides special soft skills developments facilities to students with a view to enhance their employability and sustainability in the industry. Every department conducts at least 20hours per semester for soft skill training.
- **Medical Facility:** At least one doctor is present 24 hours a day to treat ailments of all related to the organization. A dedicated medical facility is available within the campus. The University provides all type of medical facilities to all related. Apart from this, a dedicated vehicle is omnipresent to rush any serious cases to the nearby hospital at the earliest.

➤ **Teaching Learning Process**

- Curricula and syllabus for each of the programmes as approved by the University
 - [Mechanical Engineering](#)
 - [Civil Engineering](#)
 - [Computer Science & Engineering](#)
 - [Electrical Engineering](#)

- Academic Calendar of the University

SEACOM SKILLS UNIVERSITY
REVISED ACADEMIC CALENDER -2020-21
(As per UGC latest notification dated: 24.09, 2020)

Month	Regular Classes	Examinations	Holiday's	Co-Curricular Activities
November	5 th Nov: Commencement of classes for First Semester/ Year		14 th Nov (Sat): Kali Puja	
			15 th Nov {Sun): Divuali	
			16 th Nov (Mon): BhatridwitiTa	
			30 th Nov {Mon): Guru Nanak's B'Day	
December	Regular Classes Continue		25 th Dec (Fri): Christmas	25 th Dec: Celebration of Christmas
January	Regular Classes Continue			23 rd .Jan: Celebration of Netaji's B'Day 26 th Jan: Celebration of Republic Day
February	Regular Classes Continue	12 nd Feb-19 th Feb: Semester Practical Examinations		16 th Feb: Celebration of Saraswati Puja
March	15 th March: Regular Classes Begin for Even Semester	22 nd Feb-10 th March: Odd Semester Examinations	29 th Mar (Sun): Doljatra 30 th Mar (Mon): Holi	
April	Regular Classes Continue		1 st Apr (Fri) : Good Friday	
May	Regular Classes Continue		May (Sat) May Day 9 th May (Sun) Rabindranath Jayanti 13 th May (Thu) Idul Fitr 26 th May (Wed) Buddha Purnima	9 th : Kabi Guru's B'Day Celebration
June	Regular Classes Continue			
July		1 st July -8 th July: Semester Practical Examinations 12 th	20 th Jul {Tue) Bakrid / Eid al Adha	

		July 27 th July Even Semester Examinations		
August	2nd Aug: Commencement of Induction classes for First Semester/Year 2nd Aug: Continuing semester classes start		15th Aug (Sun) Independence Day	15'h Aug: Celebration of Independence Day

- Teaching Load of each Faculty
 1. [Mechanical Engineering Department](#)
 2. [Civil Engineering Department](#)
 3. [Computer Science & Engineering Department](#)
 4. [Electrical Engineering Department](#)
 5. [Basic Science & Humanities Department](#)
- Student's assessment of Faculty, System in place

Feedback regarding the teaching of faculties is taken from a few students at the end of each semester, on the basis of their academic performance and attendance.

- For each Post Graduate Courses give the following: NA
 - Title of the Course
 - Curricula and Syllabi
 - Laboratory facilities exclusive to the Post Graduate Course
- Special Purpose
 - Software, all design tools in case
 - Academic Calendar and frame work

At **Seacom Skills University School of Engineering**, we believe that knowledge is inestimable. As such, planning ahead of implementation is a work half- done & with clearly informed dates regarding the action plan, our academic calendar is tailor made to suit the requirements of our students. Our attitude, that is student focused, helps us in continually maneuvering the path for arranging workshops, seminars in every academic session, relating to recent technical progress. Eminent professionals are invited, to make the continuous evaluation process prosper through their technical knowledge, ultimately leading to the betterment of students, organization and the society at large..

15. Enrollment of students in the last years

Year	2020
Enrollment	134

16. List of Research Projects/ Consultancy Works

- Number of Projects carried out, funding agency, Grant received : Nil
- Publications (if any) out of research in last three years out of masters projects : NA
- Industry Linkage : Yes
- MoUs with Industries (minimum 3)
 - i) Tata Power Skill Development Institute (TPSDI)

17. Best Practices adopted, if any

The aim of our organization is to face-lift and legitimize students' advancement from vivid cultures ranging from ne'er-do-well sections to prosperous ones. One of the best practices of our organization is **"In Service of Humanity"**. It facilitates dignity, happiness and righteousness in the service of mankind. We at Seacom believe that humanity lies in serving the society at large not only in terms of imparting

knowledge but also in structuring their personality, magnetism and humankind to be dedicated to the service of the society. This helps the students in exploring their potential to the fullest.

Practices like Imparted learning are adopted by our organization, using power-point presentations. This helps the students to organize their thinking process and shape up their professional skills, using **audio-visual aides** (such as screening of films and plays, displaying paintings, photographs etc.). We seek help of experts from certain given fields apart from academics in order to **promote wellbeing**. Through a **practical feedback process, open communication**, with adoption of quality maintaining practices like quality circles within faculty and staff we inculcate an **ethos of critical thinking** and holding an array of **in-depth analysis**, for the appraisal and betterment of the organization. The University has managed to elevate members from unprivileged backgrounds into self-reliant, career oriented human beings.

This is also possible through the individualized **mentoring** that the teachers provide to the students. The students are directed to turn into professionals with expertise and sound technical quest and sense. Our **University library** with its varied collection of books, journals, magazines and e-resources also opens a window to the wider world for the students.

Students regularly take to **working for organizations and in distribution of help for the SERVICE OF HUMANITY**, while also undertaking academically driven **research projects of applied nature both in experimental and analytical fields**. Various departments of the University affiliate themselves and work in **collaboration with nationally acclaimed associations**. The students here are empowered through educational and co-curricular tasks alike to be better citizens and leaders in fast-changing culture of the country. Reputed organizations have come for **campus placements** over the years and have also recruited many of our students.

We organize professional sessional trainings and also Technical Industrial Visits to improve the competency of technical knowledge and skills. This gives them exposure to professional life and to the aspect of their job responsibility.

Apart from these we also inculcate sensitivity and **responsibility towards environment** in our students. To make the campus eco-friendly, the University maintains three ornamental gardens. We appreciate biodiversity through our herbal garden.

B. Tech fees structure for the academic year 2020-2021

Fees Details	At the time of Admission	2 nd semester	3 rd semester	4 th semester	5 th semester	6 th semester	7 th semester	8 th semester
Admission	10,000.00							
Tuition Fees*	36,000.00	36,000.00	36,000.00	36,000.00	36,000.00	36,000.00	36,000.00	36,000.00
Caution Money								
Library Fees								
Total	46,000.00	36,000.00	36,000.00	36,000.00	36,000.00	36,000.00	36,000.00	36,000.00
Total per student	2,98,000.00							

ANNEXURE-II CAMPUS PLACEMENT IN LAST THREE YEARS WITH MINIMUM SALARY, MAXIMUM SALARY AND AVERAGE SALARY

Batch	2020	2019	2018
	B.Tech	B.Tech	B.Tech
(Maximum Per annual)	2.75 Lakh	3.25 Lakh	3.00 Lakh
Minimum (Per annual)	1.60 Lakh	1.50 Lakh	1.75 Lakh

Laboratory Details

ELECTRICAL ENGINEERING

Name of the Lab	List of Major Equipment/ Facilities
Basic Electrical	<ol style="list-style-type: none">1. Wattmeter2. Variac3. P.F.Meter4. Tachometer5. CRO
Name of the Lab	List of Major Equipment/ Facilities
Power Electronics	<ol style="list-style-type: none">1. CRO2. SCR Kit3. Triac kit4. SCR triggering kit
Name of the Lab	List of Major Equipment/ Facilities
Drives	<ol style="list-style-type: none">1. DSO2. Variable voltage Variable frequency drives3. .Universal motor4. PWM wave generator
Name of the Lab	List of Major Equipment/ Facilities
Power System I	<ol style="list-style-type: none">1. Different types of insulator2. Different types of insulating paper3. Earth Electrode4. Transformer oil
Name of the Lab	List of Major Equipment/ Facilities
Power System-II	<ol style="list-style-type: none">1. Etap Software

	<ol style="list-style-type: none"> 2. On Off delay Relays 3. Current transformer 4. Potential Transformer
Name of the Lab	List of Major Equipment/ Facilities
Circuit Theory	<ol style="list-style-type: none"> 1. Function Generator 2. HP & LP filters 3. BP & BR filters 4. CRO
Name of the Lab	List of Major Equipment/ Facilities
Electric & Electronic Measurement	<ol style="list-style-type: none"> 1. Kelvin Double bridge 2. Wein bridge 3. Anderson bridge 4. De sauty bridge 5. Schering Bridge 6. Galvenometer 7. Energy Meter 8. Function Generator
Name of the Lab	List of Major Equipment/ Facilities
Electric Machine I	<ol style="list-style-type: none"> 1. Variable DC source 2. Variac 3. Auto transformer 4. Different Types of starters 5. mechanical loaded Induction Motor 6. Seperately Exited Dc generator
Name of the Lab	List of Major Equipment/ Facilities
Electric Machine II	<ol style="list-style-type: none"> 1. Induction Generator 2. Synchroscope 3. Variable voltage Variable frequency generator 4. Alternator

	<ol style="list-style-type: none"> 5. Variable Rotor resistance slip ring induction motor 6. Capacitor start Capacitor run Induction motor 7. Pole changer Induction motor
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BASIC SCIENCE & HUMANITIES

Name of the Lab	List of Major Equipment/ Facilities
PHYSICS LAB	<ol style="list-style-type: none"> 1. Spectrometer 2. CROTachometer 3. Travelling microscope 4. Ballistic Galvanometer 5. Electron spin resonance spectrometer 6. Gaussmeter
Name of the Lab	List of Major Equipment/ Facilities
CHEMISTRY LAB	<ol style="list-style-type: none"> 1. pH-Meter 2. Conductometer 3. Viscometer 4. Hot Oven 5. Digital Balance
Name of the Lab	List of Major Equipment/ Facilities
LANGUAGE LAB	<ol style="list-style-type: none"> 1. Computer 2. ORELL Software 3. Projector

CIVIL ENGINEERING

Name of the Lab	List of Major Equipment/ Facilities
SOLID MECH LAB	<ol style="list-style-type: none">1. UTM2. Torsion Testing Machine3. Impact Testing Machine4. Fatigue Testing Machine
Name of the Lab	List of Major Equipment/ Facilities
SURVEYING PRACTICE I	<ol style="list-style-type: none">1. . Chain2. Prismatic compass3. Theodolite4. Dumpy Level
Name of the Lab	List of Major Equipment/ Facilities
FLUID MECHANICS LAB	<ol style="list-style-type: none">1. Venturimeter and Orifice meter2. Cc, Cv & Cd apparatus3. Hydraulic Ram4. Tilting Flume5. Centrifugal pump6. Reciprocating Pump7. Pelton Wheel turbine8. Francis Turbine
Name of the Lab	List of Major Equipment/ Facilities
SURVEYING PRACTICE II	<ol style="list-style-type: none">1. Total Station2. Theodolite
Name of the Lab	List of Major Equipment/ Facilities
SOIL MECHANICS LAB I	<ol style="list-style-type: none">1. Casagrande apparatus2. Core cutter apparatus3. Fine Sieve

Name of the Lab	List of Major Equipment/ Facilities
SOIL MECHANICS LAB II	<ol style="list-style-type: none"> 1. Triaxial apparatus 2. Direct shear apparatus 3. Vane shear apparatus 4. SPT
Name of the Lab	List of Major Equipment/ Facilities
CONCRETE TECHNOLOGY LAB	<ol style="list-style-type: none"> 1. Vicat apparatus 2. Sieve set up 3. Slump cone 4. Vee bee apparatus 5. Compacting factor test 6. Compressive strength machine 7. UTM 8. Rebound hammer 9. Ultrasonic pulse velocity
Name of the Lab	List of Major Equipment/ Facilities
ENGINEERING GEOLOGY LAB	<ol style="list-style-type: none"> 1. Microscopic 2. Rock and mineral
Name of the Lab	List of Major Equipment/ Facilities
HIGHWAY ENGINEERING LAB	<ol style="list-style-type: none"> 1. Impact testing machine 2. Los Angeles apparatus 3. Thickness and Length gauge 4. Ring Ball testing apparatus 5. Benkelman beam 6. Marshal stability apparatus
Name of the Lab	List of Major Equipment/ Facilities

CAD LAB	<ol style="list-style-type: none"> 1. Staad Pro software 2. Auto cad software
Name of the Lab	List of Major Equipment/ Facilities
ENVIRONMENTAL ENGINEERING LAB	<ol style="list-style-type: none"> 1. pH meter 2. Turbidity meter 3. Etc
Name of the Lab	List of Major Equipment/ Facilities
MATERIAL TESTING LAB	<ol style="list-style-type: none"> 1. Impact testing machine 2. Cupping Testing Machine 3. Fatigue test

MECHANICAL ENGINEERING

Name of the Lab	List of Major Equipment/ Facilities
IC ENGINE LAB	<ol style="list-style-type: none"> 1. Bomb calorimeter 2. Orsat Apparatus 3. Diesel Engine Test Rig 4. Petrol Engine Test Rig
Name of the Lab	List of Major Equipment/ Facilities
HEAT TRANSFER LAB	<ol style="list-style-type: none"> 1. Pin fin apparatus. 2. Emissivity apparatus. 3. Reciprocating air compressor 4. Heat exchanger
Name of the Lab	List of Major Equipment/ Facilities
REFRIGERATION & AIR- CONDITIONING	<ol style="list-style-type: none"> 1. Refrigeration test rig 2. Air conditioning test rig
Name of the Lab	List of Major Equipment/ Facilities

FLUID MECHANICS & HYDRAULICS LAB	<ol style="list-style-type: none"> 1. Orifice & Venturimeter Apparatus 2. Cc, Cv & Cd Apparatus 3. V-Notch & Rectangular Apparatus 4. Pitot Tube Apparatus 5. Centrifugal Pump 6. Reciprocating Pump 7. Pelton Wheel Turbine 8. Francis Turbine
Name of the Lab	List of Major Equipment/ Facilities
DYNAMICS OF MACHINE LAB	<ol style="list-style-type: none"> 1. Cam analysis apparatus 2. Motorized gyroscope apparatus 3. Gear box with motor 4. Balancing of reciprocating masses 5. Static and dynamic balancing apparatus 6. Universal governor apparatus 7. Universal vibration apparatus
Name of the Lab	List of Major Equipment/ Facilities
METROLOGY & MESUREMENT LAB	<ol style="list-style-type: none"> 1. Angle plate 2. Digital vernier caliper 3. Veriner height gauge 4. Vernier caliper 5. Micrometer 6. Thread gauge 7. Depth gauge vernier 8. Universal bevel protector
Name of the Lab	List of Major Equipment/ Facilities
APPLIED MECHANICS & MATERIAL TESTING LAB	<ol style="list-style-type: none"> 1. Universal Testing Machine 2. Fatigue Testing Machine 3. Torsion Testing Machine

	<ol style="list-style-type: none"> 4. Impact Testing Machine 5. Rockwell and Brinell Hardness Testing Machine 6. Cupping Testing Machine 7. Spring stiffness Testing Machine 8. Coefficient of friction apparatus 9. Single disk polishing machine 10. Digital strain indicator
Name of the Lab	List of Major Equipment/ Facilities
WORKSHOP	<ol style="list-style-type: none"> 1. Carpentry bench vice 2. Fitting bench vice 3. Fitting table 4. Milling m/c 5. Shaping m/c 6. Table grinder m/c 7. Pillar type drilling m/c 8. Lathe m/c 9. Grinding m/c 10. SMAW Transformer 11. MIG welding m/c 12. Open hearth furnace
Name of the Lab	List of Major Equipment/ Facilities
DRAWING LAB	

COMPUTER SCIENCE & ENGINEERING

Name of the Lab	List of Major Equipment/ Facilities
COMPUTER NETWORK LAB	Desktop Computer, Switch, Hub, RJ-45, CAT-6, Crimping Tool, Router
Name of the Lab	List of Major Equipment/ Facilities
BASIC COMPUTATION & C PROG. LAB	Desktop Computer, Turbo C++ compiler
Name of the Lab	List of Major Equipment/ Facilities
LAB PRACTICE	Desktop Computer, Turbo C++ compiler
Name of the Lab	List of Major Equipment/ Facilities
SOFTWARE TOOLS	Desktop Computer, Visual Basic 5 compiler
Name of the Lab	List of Major Equipment/ Facilities
COMPUTER ARCHITECTURE	Desktop Computer, Xilinx – ISE VHDL Simulator Software
Name of the Lab	List of Major Equipment/ Facilities
DATABASE MANAGEMENT SYSTEM	Desktop Computer , ORACLE 9i
Name of the Lab	List of Major Equipment/ Facilities
OPERATING SYSTEM	Desktop Computer, Linux

Name of the Lab	List of Major Equipment/ Facilities
OBJECT ORIENTED PROGRAMMING WITH JAVA	Desktop Computer, JDK 1.6.0